



**CITY OF NEWARK
DELAWARE**

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Delaware

RFP NO. 19-02

NEWARK DOWNTOWN PARKING PLAN

ADDENDUM NO. 1
June 20, 2019

This addendum answers questions we received from vendors.

1. In the Scope of Work on page 6, the City references “conducting public workshops, focus groups, and one-on-one meetings with downtown stakeholders” for both Phase I and Phase II. Does the City have a specific number in mind for these meetings?

Up to 2 public workshops, up to 1 focus group a month and no more than 10 one-on-one meetings.

2. On page 1, the City requests “six (6) copies of the proposal” and “six (6) copies of the budget proposal”. On page 10, in Section K: Submission Instructions, the City asks for “the original proposal and 15 identical copies.” Is the City able to clarify the desired number of copies of the proposal?

Six (6) copies.

3. Can you confirm what the City’s budget will be for this contract? We are assuming \$80K for the 2019 budget and \$35K for the 2020 budget for a total of \$115K.

This is a ballpark figure. The actual budget figure could be higher or lower.

4. Will the price be a factor in consultant selection?

Price will be a factor in consultant selection, but only one of the factors – the decision will not be solely based on the lowest bid.